

# CORSE PARISH COUNCIL

Minutes of the Annual Meeting of Corse Parish Council  
held on Wednesday 17<sup>th</sup> May held at Corse and Staunton Village Hall at 7.30pm.

Present: Cllr R Hall (Chair), Cllr M Jones, Cllr P Burford, Cllr T Jones, Cllr D Preston, Cllr B Buck.

The meeting was chaired by Cllr M Jones and the minutes were taken by the Clerk.

Dave Williams attended as the Staunton Parish Council representative.

It was resolved that Cllr M Jones chair the meeting.

## 1. Election of Chair

Nominations were sought for the Chair, Cllr A Collings proposed Cllr R Hall (in his absence), who had advised that he would be prepared to stand again, this was seconded by Cllr D Preston. In the absence of any further nominations it was resolved that Cllr R Hall be elected unopposed as Chair, it was resolved that the acceptance of Office form and the Acceptance of Chair form be signed before or at the next meeting in the presence of the Clerk.

## 2. Election of Vice-Chair

Nominations were sought for the Vice-Chair, Cllr A Collings proposed Cllr M Jones who advised that he was prepared to stand again, this was seconded by Cllr D Preston. In the absence of any further nominations it was resolved that Cllr M Jones be elected unopposed as Vice-Chair, the acceptance of Acceptance of Vice-Chair form was signed.

## 3. Apologies

Apologies were received from Cllr R Hall.

## 4. Declarations of Interest

No declarations were made at this point.

## 5. Code of Conduct

Cllrs considered the Code of Conduct and it was proposed by Cllr T Jones to accept the code without change, this was seconded by Cllr A Collings and agreed by all Councillors present.

## 6. Standing Orders and Financial Regulations

- The Standing Orders were reviewed and remain unchanged, it was proposed by Cllr P Burford that the Standing Orders are accepted as proposed, this was seconded by Cllr T Jones and agreed by all Councillors present and it was resolved to accept them.
- The Financial Regulations were reviewed and remain unchanged, it was proposed by Cllr P Burford that the Financial Regulations are accepted as proposed, this was seconded by Cllr T Jones and agreed by all Councillors present and it was resolved to accept them.

## 7. Committees, sub-committees

There are currently no committees in place.

The following sub-committees are already in place. It was resolved by all Cllrs present to retain these sub-committees and the current members agreed to remain on them.

Sub-Committee	Members
Staffing and Safety Advisory	Cllr Philip Burford, Cllr Mike Jones, Cllr B Buck
Planning Advisory	Cllr Rich Hall, Cllr Dennis Preston, Cllr Mike Jones
Standards Advisory	Any 3 Councillors

Chairman's initials signature.....

Date:.....

It was **resolved** to leave the current delegation arrangements for sub-committees unchanged, it was also **resolved** to leave the terms of reference for the sub-committees unchanged.

#### 8. External bodies

It was resolved that the following representations on external bodies be accepted.

External Body	Representative
Village Hall representative	Cllr Dennis Preston
Playing Field representative	Cllr Trevor Jones
Staunton Parish Council meetings representative	Cllr Barbara Buck
Emergency Planning representative	Cllr Trevor Jones
Corse Charity representative	Cllr Mike Jones

#### 9. Asset Inventory

The asset inventory was circulated, it was proposed by Cllr P Burford to accept the Asset Inventory, this was seconded by Cllr D Preston and agreed by all Cllrs present, it was resolved that this was up to date with all assets having been included. The assets will be inspected during the year and it was agreed to obtain an up to date valuation for The Pound.

#### 10. Risk Assessment

The Risk Management Strategy was discussed and it was resolved to accept the Risk Management Strategy without amendment.

#### 11. Insurance Cover

It was resolved that the Insurance Policy taken out with Zurich on the 1<sup>st</sup> April 2022 is adequate for the Parish Council's requirements and still fit for purpose.

#### 12. Memberships

No Councillors or employees currently belong to any professional bodies.

#### 13. Minutes of previous meeting(s)

It was proposed by Cllr D Preston that the minutes of the Ordinary Meeting held on Tuesday 7<sup>th</sup> March 2023 and the Extra-Ordinary Meeting held on Monday 11<sup>th</sup> April 2023 be accepted as a true record, this was seconded by Cllr A Collings and agreed by all present. The minutes were signed.

#### 14. Public consultation

14.1 There were no matters for discussion.

#### 15. Reports

15.1 District Cllr P Burford spoke to Cllrs on the Elections and the process for electing the Leader of the Council and the committees.

15.2 District Cllr C Williams was unable to attend and there was no report to be given.

16.3 County Cllr P Robinson sent his apologies for the meeting, a report was read out on his behalf.

#### 16. Financial Matters

##### 16.1 Accounts for payments – May 2023

It was proposed by Cllr M Jones to agree the payments for May 2023 as presented at the meeting and shown below, this was seconded by Cllr D Preston, this was agreed by all Cllrs and it was resolved that the payments be made.

Source	Details	Amount
Natwest	Interest	2.16
FoDDC	Precept	7,221.00

Chairman's initials signature.....

Date:.....

Payee	Details	Power	Amount
Clerk	Salary & Home Working - April & May, Webhosting, Flag	GPC	456.87
Clerk	Unlimited Web Hosting Web Hosting 1 Yr	GPC	95.99
Clerk	Flag & Flagpoles - Coronation Flag	GPC	15.54
HMRC	PAYE/NI April & May	GPC	101.00
GAPTC	Annual Membership 2023-24	GPC	165.15
SWARCO	SID Annual Cover	GPC	203.94
M Jones	Fitting new Phone Box door	GPC	150.00
Greenfinch	Works at Bus Stop	GPC	300.00

#### 16.2 Financial statements - May 2023

It was proposed by Cllr M Jones to agree the income, expenditure, bank re-conciliation and budget against expenditure as of May 2023, this was seconded by Cllr D Preston, this was agreed by all Cllrs and it was resolved to accept the statements.

#### 16.3 End of Year Figures – 2022/2023

It was proposed by Cllr T Jones that the bank reconciliation as of 31<sup>st</sup> March 2023, the year-end accounts as of 31<sup>st</sup> March 2023, the summary of reserves as of 31<sup>st</sup> March 2023 and the receipts & payments to 31<sup>st</sup> March 2023 be accepted as a correct record, this was seconded by Cllr M Jones and agreed by all Cllrs present. It was resolved to accept the statements.

#### 16.4 Review of Investments and Bank Accounts

The Parish Council currently bank with Natwest and it was resolved by all Councillors present that the funds were secure and to continue with this banking arrangement.

#### 16.5 Internal Audit 2022-23

The previously circulated Internal Audit was discussed including the recommended actions. It was agreed by all Cllrs present to undertake all the recommended actions and the Clerk is to ensure that these are undertaken.

The Clerk will also request that 1.5 re the Code of Conduct and 7.5 re the appointment of GAPTC to be amended.

#### 16.6 General Power of Competence

The Parish Council discussed the General Power of Competence and resolved that the Parish Council met the criteria with a CiLCA trained Clerk and with at least two thirds of Cllrs being elected, it was proposed by Cllr A Collings that the Parish Council adopt GPC, this was seconded by Cllr P Burford, it was resolved by all Cllrs present to adopt GPC.

### 17. Annual Governance and Accountability Return 2022-2023

As the AIAR has not yet been completed and received by the Parish Council it was agreed that this would be deferred to an extra meeting to be held on Tuesday 23<sup>rd</sup> May following the Annual Parish Meeting, the Clerk is to send out the Agenda.

### 18. Planning

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals

Planning Ref	Property	Description of Proposed Application	Comment
P0291/23/FUL Revised Plans	Delmar, Pillows Green Road	Erection of a two storey rear extension, side garden room extension, replacement workshop and enlargement of rear existing dormer with associated works. Alterations to existing vehicular access.	Corse Parish Council considered the planning application for Delmar and had no comments to make.
P0442/23/FUL and P0443/23/LBC	Corse Grange Cottage Gloucester Road	Erection of an extension to dwelling with associated works (revised scheme) Listed Building Consent for works as above	Corse Parish Council considered the application for Corse Grange Cottage and submitted the following comment:  Corse Parish Council would like to object to the application as the built form detracts from the character and appearance of the Chartist façade in particular the proposed side porch is out of keeping with the style and materials of the rest of the building.

Chairman's initials signature.....

Date:.....

P0517/23/OUT	Land at Gloucester Road, Corse	Outline application for 50 Dwellings (40% affordable) with public open space, landscaping and sustainable drainage system (SuDS). All matters reserved except for access and layout (revised scheme)	<p>Corse Parish Council considered the application for Land at Gloucester Road, Corse and submitted the following comments.</p> <p>Corse Parish Council object to the planning application for the following reasons:</p> <ul style="list-style-type: none"> <li>• The proposed development is outside the settlement boundary.</li> <li>• The proposed development will be inside an area of valued local landscape and will have a detrimental effect on this landscape.</li> <li>• The proposed development will be situated adjacent to the local conservation area.</li> <li>• The heritage assets both listed and non-listed will be heavily impacted in a negative manner by the proposed development.</li> <li>• There is an established multi dwelling access opposite to the proposed development site and the access/exit from the proposed development will add serious complications to an already difficult highway situation in this area on a busy main road.</li> <li>• The area of the proposed development is an area that already suffers flooding issues where water floods the Highway and the proposed access for the proposed development.</li> </ul>
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**19. Highways**

**To discuss the most recent updated Highway's report**

The most recent update has been circulated, please advise Clerk of any additional items

**20. Police Matters**

The theft of a trailer has been reported to the Police.

**21. Other Items for Information Only/Future Agenda Items**

- The Parish Council were asked if a Boundary Commission Review was taking place, Cllr P Burford advised that he was not aware of anything.

**22. Date of Next Meeting**

Tuesday 23<sup>rd</sup> May 2023 – Annual Parish Meeting and Extra Meeting re AGAR.

The meeting closed at 8.50pm

Chairman's initials signature.....

Date:.....